



**E**MATHEMATICS **O**LYMPIAD **S**YSTEM

数学奥林匹克学研中心

# Add Teacher in Charge

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**GUIDELINE AND TUTORIAL**

# Add Teacher in Charge



Register Competition Tutorial Login



Email Address

Password

[→ Account Login](#) [Forgot password](#)

Log in to your account.

# Add Teacher in Charge

The screenshot displays the EMOS dashboard interface. On the left is a vertical sidebar with the following menu items: Home (highlighted in red), Profile, Register Competition, Teachers and PICs, Competitions, Online Exam Slip, Results, Payment & Invoice, Parcel Tracking, Reports, and Tutorial. A blue chat bubble icon is located at the bottom of the sidebar. The main content area features a 'Dashboard Statistics' section with four cards: 'Participants' (0), 'Payment Approved' (RM 0.00), 'Payment Pending' (RM 0.00), and 'Payment Rejected' (RM 0.00). Below this is a 'Competitions' section with a card for 'Hope Cup International Maths Competition 2025' and an '+ Add Participant' button. A green arrow points from the 'Teachers and PICs' menu item to the 'Competitions' section. The top right corner shows the user name 'IMRAN' and a profile icon. The footer contains the text 'Copyright © 2025 EMOS'.

Click 'Teacher and PICs' at the sidebar.

# Add Teacher in Charge

The screenshot shows the EMOS system interface. The top right corner displays the user name 'IMRAN' and a profile icon. The left sidebar contains a navigation menu with the following items: Home, Profile, Register Competition, **Teachers and PICs** (highlighted in red), Competitions, Online Exam Slip, Results, Payment & Invoice, Parcel Tracking, Reports, and Tutorial. The main content area is titled 'Teacher and PICs' and features a table with the following columns: #, Name, Email, Mobile, and Action. A green arrow points to the 'Add Teacher/PIC' button located in the top right corner of the table area. The table currently displays 'No records found!'.

Click Add 'Teacher/PIC'.

# Add Teacher in Charge

The screenshot displays the EMOS (E-Mathematics Olympiad System) interface. A modal window titled "Add New PIC" is open, allowing the user to register a new teacher in charge. The form includes the following fields:

- Title:** A dropdown menu with "Please Select" as the current selection.
- Name:** A text input field containing "TEACHER 1".
- Email:** A text input field containing "youremail@gmail.com".
- Role:** A dropdown menu with "Teacher" as the current selection.
- Home/Office Number:** A text input field containing "Home/Office Number".
- Mobile Number:** A text input field containing "Mobile Number".
- Competition in Charge:** A dropdown menu with "Hope Cup International Maths Competition 2025" as the current selection.

Below the form fields, there is a note: "Please check your teacher email to receive the password." At the bottom right of the modal, there are two buttons: "Cancel" and "Save".

The background interface shows a sidebar with navigation options: Home, Profile, Register Competition, Teachers and PICs (highlighted), Competitions, Online Exam Slip, Results, Payment & Invoice, Parcel Tracking, Reports, and Tutorial. The top right corner shows the user's name "IMRAN" and a profile icon. A footer at the bottom center reads "Copyright © 2025 EMOS".

Fill in the PIC details and then click 'Save.' They will receive an email notification about their new account once the registration is successful.